



**MINUTES OF THE MEETING OF
THE BOARD OF THE EARTHQUAKE COMMISSION**
Held at Level 11, Majestic Centre, 100 Willis Street, Wellington
Tuesday 30 January 2018 commencing at 3:00pm

Present:

Sir Maarten Wevers (Chair)
Mary-Jane Daly
Alison O'Connell
Gordon Smith
Paul Kiesanowski
Roger Bell
Tim Hurdle

In attendance:

Sid Miller, Chief Executive
Trish Keith, Chief Customer Officer
Jeremy Ford, General Counsel,
Chris Chainey, Chief Financial Officer
Renee Walker, GM Govt Relations, Comms & Stakeholder
9(2)(a) [REDACTED], Manager – Policy
9(2)(a) [REDACTED] (EA to CE) – Minutes

Apologies:

The meeting was declared open at 3:00pm

	AGENDA ITEMS & KEY DISCUSSION POINTS	ACTIONS REQUIRED	DUE DATE
Section 1	Board Governance		
	<i>Commissioners only (in committee) at 3:00pm</i>		
	<i>Commissioners and CE only at 3:05pm Trish Keith, Jeremy Ford, Chris Chainey, Renee Walker, 9(2)(a) [REDACTED] and 9(2)(a) [REDACTED] joined the meeting at 3.13pm.</i>		
1.1	Present and Apologies The Board: a) noted that no apologies were received.		
1.2	Interests Register/Declaration of Conflicts of Interest The Board: a) 9(2)(a) [REDACTED] b) confirmed there were no other conflicts of interest advised for matters on the agenda for the meeting.		
1.3	Matters Arising and Action Points	• Management to report back to the	

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	<p>The Board:</p> <p>a) noted all action points.</p>	<p>Board with a strategy for proactive communication with the media around litigation outcomes.</p>	
<p>1.4</p>	<p>Confirmation of Draft Minutes for Board meeting held on Monday 28 November 2017</p> <p>The Board:</p> <p>a) advised a small error in the draft minutes of Monday 28 November 2017 and agreed that with this change the minutes are a true and accurate record.</p>		
<p>1.5</p>	<p>Health and Safety Report</p> <p>The Board:</p> <p>a) noted the information provided in the report including the details of each incident (where provided);</p> <p>b) noted there have been no incidents of any significance reported in December 2017;</p> <p>c) noted due to the holiday period, some of the information has not been provided by contractors and therefore is not included;</p> <p>d) noted the reporting for IHRP included the period from 1 – 17 December; and</p> <p>e) noted there is currently a vacancy for an ELT representative on the Health and Safety Committee as Suzanne Carter is no longer an employee.</p>	<ul style="list-style-type: none"> • Management to ensure that an ELT member volunteers for the currently vacant position on the staff Health and Safety Committee. • Management to change the formatting of reporting so that individual details of incidents are not included. • Management to consider whether the capability, mix and scale is correct for the health and safety function. 	
<p>Section 2 Strategic Priorities</p>			
<p>2.1</p>	<p>Proposed Inquiry into the Earthquake Commission</p> <p>The Board:</p> <p>a) noted that on 10 January 2018, Treasury sought feedback from EQC and other government agencies on a draft Terms of Reference for a possible Inquiry into EQC;</p> <p>b) 9(2)(g)(i)</p> <p>c)</p> <p>d) noted that we will continue to keep the Board updated on any further developments.</p>		

2.2	<p>Relationship with Private Insurers</p> <p>The Board:</p> <p>a) noted that EQC is currently engaged with Insurers over a range of financial and operational issues arising from Canterbury, Kaikoura and other dealings;</p> <p>b) noted that Management has established an internal Governance Group, chaired by the Chief Executive, to provide coordination and strategic direction over Insurer interactions, in recognition of the complex political, commercial and legal environment and the interests of various stakeholders;</p> <p>c) 9(2)(j)</p> <p>d)</p>		
Section 3 Performance			
3.1	<p>CE Report</p> <p>The Board:</p> <p>a) noted CE Report.</p>		
3.2	<p>EQC Performance Dashboards</p> <p>The Board:</p> <p>a) noted this paper provides the Board with the Canterbury Executive Performance dashboard and EQC Executive dashboard to 31 December 2017.</p>		
Section 4 Financials			
4.1	<p>Financial Pack and Investment Report</p> <p>The Board:</p> <p>a) noted the accompanying December 2017 Financial pack & Investment Report.</p>		
Section 5 General Business			
5.1	<p>General Business</p> <p>There were no items of general business</p>		

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	discussed.		
Closure of Meeting			
Review and Close of the Meeting			
<p>The next meeting is to be held on 26 February 2018</p>			
<p>The Meeting closed at 4.38pm</p>			
<p>These minutes were approved by the Board as a true and correct record.</p>			
<p>_____</p>			
Sir Maarten Wevers		Date	