**SPONSORSHIP REQUEST** **FORm**

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| --- | --- |
| **Event details** | |
| **Name of event** |  |
| **Event date/s and time** |  |
| **Event location** |  |
| **Contact Details** | Name, position, role in event, primary phone number and email |
| **Expected number of attendees** |  |
| **Target audience** | (e.g., general public, geologists, planners, engineers etc) |
| **Amount requested (excl. GST)** |  |
|  |  |
| **Brief description and purpose of the event** | |
| Include here if this event has been previously sponsored by Toka Tū Ake EQC, when and how much. | |
| Click or tap here to enter text. | |
| **Strategic alignment with Toka Tū Ake EQC** | |
| Describe how this sponsorship aligns with Toka Tū Ake EQC strategic priorities. | |
| Click or tap here to enter text. | |
| **Benefit to New Zealand** | |
|  | |
| Click or tap here to enter text. | |
| **Sponsorship package details** | |
| Describe the benefits to Toka Tū Ake EQC (e.g., logo placement at conference and on conference merchandise/ website/proceedings/, booth space, speaking opportunities, etc). | |
| Click or tap here to enter text. | |
| **How will the sponsorship fee be used?** | |
| Provide a budget breakdown of what the funding will be spent on (e.g., Conference facilities, catering, speaker travel costs, printing, etc.) | |
| Click or tap here to enter text. | |
| **How will the event be promoted?** | |
|  | |
| Click or tap here to enter text. | |
| **Other sponsors (if any)** | |
|  | |

Click or tap here to enter text.